



Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## BEAUMONT TEACHERS ASSOCIATION

### CONFERENCE ATTENDANCE CRITERIA AND REQUIREMENTS

1. Must be a member in good standing of the Beaumont Teachers Association/CTA/NEA.
2. Whenever possible, minority grant for conference must be applied for.
3. When a member applies for and is granted a minority grant for attending, they will be able to have their own room at no cost to the member. (Justified in offset of conference fees being covered by CTA).
4. Priority will be given to first time participants who have a desire to develop leadership skills which will enhance the Association.
5. Those unit members who are actively involved in the operations of the Association (i.e., Bargaining, Political action, Grievance, Organizing, Community Outreach) will be given consideration to attend conferences directed at their current field of involvement in the Association.
6. Upon completion of conference, attendee will provide the Rep. Council with a written and/or oral report of conference including any materials obtained at the conference. Said report will be at the Rep. Council following the conference.
7. Members who attend informational conferences for the specific purpose of obtaining information for the membership-at-large will be required to present a teacher led training on the topic. The teacher led training will take place no more than a month after the conference was attended.
8. Continued selection for attendance at conferences that are paid for by BTA will be dependent on following through with conference attendee expectations.
9. As outlined in our BTA standing rules, members selected to attend conferences will provide our BTA Treasurer with a check for 200 dollars to hold their spot. After the member has attended the training, the 200 dollar check will be returned. If the member fails to attend the conference, and fails to notify BTA leadership in a timely enough manner to cancel their reservation and schedule an alternate, BTA will cash the check and use those funds to cover the cost of incurred conference and hotel fees.

